

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 16th day of August 2012 in the Catherine D. Milligan Community Room.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Also present: Mr. Otten, Mrs. Lane, Mr. Martin, Mrs. Wildow & Mr. Abbott (for Mr. Clemmons)
Absent: Mr. Smith

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Energy Education Star Award – presented by Jim Semens
“Energy Star Leader Award” was presented due to a 20% improvement in energy consumption during the past 12 months.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

Tamara Murphy has three children in the district and expressed concern regarding overcrowding in the buildings. She is concerned about the impact long-term for the district as well as the impact on the higher grade levels.

Greg Spahr commented on the increase in traffic flow at South Elementary.

12-83 EXECUTIVE SESSION

MOTION – Moved by Dr. Morris to recess to Executive Session at 6:40 pm to discuss the following:

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)
- Collective Bargaining 121.22 (G) (4)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 7:17 pm.

12-84 AMEND AGENDA TO INCLUDE LETTER A, PERSONNEL -CERTIFICATED, ITEM # 1 RESIGNATIONS, LETTER E, AND TO INCLUDE LETTER A, PERSONNEL -CERTIFICATED ITEM # 3 EMPLOYMENT, REPLACING LETTERS Q & R (AND RE-LETTERING THE REMAINING ITEMS)

MOTION – Moved by Mr. Kearns to amend the agenda to include the following:

A. Personnel – Certificated – Mr. Martin

1. Resignations

- e. Linda Burwinkel, Intermediate, 5th grade math
(effective at the end of the 2011-2012 school year; to accept another position in the district)

3. Employment

- q. Linda Burwinkel, Assistant Principal, Fairfield South Elementary School
(recommended for a new two year administrative contract, effective August 17, 2012 through June 30, 2014, for 203 days, on the certified administrative salary range 1, for a replacement position)
- r. Amy Center, Intermediate, 5th grade Math
(recommended for a new one year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)

SECOND – Seconded by Mr. Murray

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-85 RESIGNATIONS/LEAVE OF ABSENCE/EMPLOYMENT

MOTION – Moved by Mr. Murray to approve the following:

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

A. Personnel – Certificated – Mr. Martin

1. Resignations

- a. M. Sean Day, Senior High, Volleyball, Girls Assistant (effective 2012-13; to accept another coaching position within the district)

- b. Karrie Gallo, South, Assistant Principal
(effective at the end of the day on August 12, 2012, in order to accept a new position within the district)
 - c. Karin Hansee, Senior High, Dance Team (effective 2012-13; for personal reasons)
 - d. Valerie Theile, West, Intervention Specialist
(effective at the end of the day on August 19, 2012; for personal reasons)
 - e. Linda Burwinkel, Intermediate, 5th grade math
(effective at the end of the 2011-2012 school year; to accept another position in the district)
2. Leave of Absence
- a. Devon Heady, Central, 2nd grade
(effective .25 on September 7, 2012, through September 14, 2012; for childrearing purposes)
3. Employment
- a. Jennifer Becker, Intermediate, 6th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
 - b. Emily Dixon, East, Kindergarten, 50%
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
 - c. Becky Frey, Intermediate, Keyboarding, additional 50%
(effective August 20, 2012, for the 2012-2013 school year; for a replacement position; this brings her to 100% contract status)
 - d. Karrie Gallo, District, 7-12 Curriculum Coordinator
(recommended for a new two-year administrative contract, effective August 13, 2012 through June 30, 2014, for 218 days, on the certified administrative salary range 2)
 - e. Laura Humphries, Central, Kindergarten
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
 - f. Rebecca Jones, Intermediate, 5th grade Keyboarding, 50%
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
 - g. Ann Mack, Intermediate, 6th grade Math
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)

- h. Katharine McQueary, Senior High, Math
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- i. Elizabeth Meier, Central, Kindergarten
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- j. Emily Puhl, North, Kindergarten
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- k. Cheryl Redwine, Intermediate, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- l. Gregory Steinbaugh, Senior High, Chemistry
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- m. Jennifer Stewart, South, Kindergarten, 50%
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- n. Kathryn Thorn, Intermediate, 5th grade Language Arts
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- o. Leslie Touassi, West, Intervention Specialist
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- p. Amy Wham, East, Kindergarten
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
- q. Linda Burwinkel, Assistant Principal, Fairfield South Elementary School
(recommended for a new two year administrative contract, effective August 17, 2012 through June 30, 2014, for 203 days, on the certified Administrative salary range 1, for a replacement position)
- r. Amy Center, Intermediate, 5th grade Math
(recommended for a new one year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

s. Extracurricular 2012-13

Senior High

John Buelt, Track, Assistant
M. Sean Day, Volleyball, Head Coach, Girls
Dana Hamblin, Volleyball, Assistant, Girls
Kris Hensley, Track, Head Coach
Amy Hippert, Softball, Assistant
Ryan Kauffman, Volleyball, Assistant, Girls
Jason Krause, Weight Room, Supervisor Assistant, 33%
Carlo Miraldi, Soccer, Assistant, Boys
Mindy Reed, Department Head, Foreign Language, 50%
Mindy Reed, Thespian Society
Matt Reisner, Department Head, Social Studies
Matt Reisner, Track, Assistant
Brenda Stieger, Softball, Head Coach

Freshman

Jessica Grimes, Volleyball, Girls
Jena Hartley, Track
Drew Hayward, Football
Brian Smith, Soccer, Boys
Harvey Stansell, Wrestling Assistant

Middle

Emily Heizer, Department Head, Social Studies Gr 8

t. ESL Tutors

Cara Adams
Lynne Albrecht
Colleen Brewer
Theresa Collins
Jack Crain
Emily Dixon
Amy Fijas
Julie Garrett
James Hauser
Sue Hinger
Rebecca Jones
Kelly Lockwood
Robyn Rothring
Sarah Sackenheim
Nancy Turner
Kathryn Urmston

(Periodically the district has students who qualify for English as a Second Language services as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as an ESL Tutor at the rate of \$24.34 per hour, effective for the 2012-2013 school year.)

u. Home Instructors

Judith Campbell
Ruth Doyle
Josh Erb
Katie Fancher
Regina Fernandez
Kevin Fletcher
Leann Forte
Lauren Fournier
Kim Gentry
Diane Gerde
Lisa Harritos
Cindy Heinze
Christine Herman
Eric Higgins
Amy Hippert
Rodney Hubbard
Amy Hudson
Jessica Jones
Michael Jones
Matt Kollstedt
Jacob Krause
Jennifer Krause
Susan Lindberg
Linda Loughran
Julia McQueen
Linda Napier
Sonia Newbright
Linda North
Kim Northgard
Lindsey Perschke
Cindy Ray
Amanda Robey
Dawn Schneider
Jennifer Skirvin
Brian Smith
Gary Smith
Michele Smith
Jennifer Steelman
Leigh Terry
Amy Touassi
Joyce Valerius
Tammy Whitton

Julie Wienczek
Barry Williams
Regina Williams
Valerie Williams
Candace Yates
Christine Zboril

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2012-2013 school year.)

v. Substitute Teachers

Diane Bierbaum
Nancy Finn
David Meiser
Jennifer Roth

(All recommendations for the 2012-2013 school year at a rate of \$75 per day)

w. Saturday School

Denise Hayes
Maureen Meyer
Mark Rice
Austin Sanders
Larissa Smith
Chris Trentman
Cynthia Vaughn
Nancy Wasmer

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated the rate of \$75.00 per Saturday School worked as assigned, effective for the 2012-2013 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-86 RESCIND/ RESIGNATIONS/LEAVES OF ABSENCE/EMPLOYMENT/RECALL FROM
REDUCTION IN FORCE

MOTION – Moved by Mr. Nuss to approve the following:

B. Personnel – Classified – Mr. Otten

1. Rescind
 - a. Loeulla Loney, East, Educational Assistant (change of date)
(effective the end of the day May 31, 2012; for retirement purposes)
2. Resignations
 - a. Wendell Castle, South, Custodian
(effective April 30, 2012; for disability retirement purposes)
 - b. Melissa Coates, West, Educational Assistant
(effective the end of the 2011 – 2012 school year; for personal reasons)
 - c. Rosalee Jones, North, Educational Assistant
(effective the end of the day August 31, 2012; for retirement purposes)
 - d. Louella Loney, East, Educational Assistant
(effective the end of the day June 30, 2012; for retirement purposes)
 - e. Cecil Luensman, Sr. High, Educational Assistant
(effective at the end of the day May 31, 2012; for retirement purposes)
 - f. Kathy Moore, Central, Educational Assistant
(effective the end of the 2011 – 2012 school year; for personal reasons)
 - g. Shannon Muskopf, Transportation, Bus Driver
(effective the end of the 2011 – 2012 school year; for personal reasons)
 - h. Kimberly Powell, Middle, Food Service Assistant
(effective the end of the 2011 – 2012 school year; for personal reasons)
3. Leaves of Absence
 - a. Rosalee Jones, North, Educational Assistant
(effective August 22, 2012 through August 31, 2012; unpaid personal)
 - b. Kim McAbee, South, Educational Assistant
(effective August 22, 2012 through September 24, 2012; unpaid Workers
Compensation)
 - c. Bonnie Smith, Middle, Cook
(effective August 1, 2012 through October 11, 2012; unpaid Workers
Compensation)
4. Employment

- a. Katherine Arnold, North, Educational Assistant
(effective August 22, 2012; for a replacement position)
 - b. Reagan Goist, Intermediate, Food Service Assistant
(effective August 22, 2012; for a replacement position)
 - c. Diana Koelblin, Central, Educational Assistant
(effective August 22, 2012; for a replacement position)
 - d. Angela Martina, East, Educational Assistant
(effective August 22, 2012; for a replacement position)
 - e. Lisa Wallrauch, Sr. High, Food Service Assistant
(effective August 22, 2012; for a replacement position)
5. Recall From Reduction in Force
- a. Ruben Hibbard, Sr. High Custodian
(effective August 13, 2012; for a replacement position)
 - b. Timothy Duffie, Transportation, Bus Driver
(effective August 22, 2012; for a replacement position)
 - c. Charles Bowling, Transportation, Bus Driver
(effective August 22, 2012; for a replacement position)
 - d. Jeffrey Stegman, Transportation, Bus Driver
(effective August 22, 2012; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Dr. Morris

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Board Policy changes – Lani Wildow
 - EDE Technology and Communication Services
 - EDE-E1 Agreement Form For Staff
2. Sports Medicine Services Agreement between the Fairfield City School District and Mercy Hospital Fairfield.
3. Ohio School Boards Association Capital Conference – November 11-14

12-87 AMEND AGENDA TO INCLUDE ITEM 9, OTHER ITEMS FOR BOARD ACTION

MOTION – Moved by Mr. Kearns to amend the agenda to include Item 9, Other Items for Board Action to approve Dan Murray as the delegate for the OSBA Capital Conference November 11-14, 2012.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-88 APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE FAIRFIELD CLASSROOM TEACHERS' ASSOCIATION REGARDING KINDERGARTEN INTERVENTION TEACHERS HIRED THROUGH TITLE I FUNDS/APPROVAL OF JOB DESCRIPTION FOR CURRICULUM COORDINATORS K-6 & 7-12/APPROVAL OF REVISED ADMINISTRATIVE SALARY RANGES/APPROVAL OF POLICY EDE TECHNOLOGY & COMMUNICATION SERVICES & EDE-E1 AGREEMENT FORM FOR STAFF/APPROVAL OF SPORTS MEDICINE SERVICES AGREEMENT WITH THE FAIRFIELD SCHOOL DISTRICT AND SISTERS OF MERCY OF HAMILTON DBA MERCY HOSPITAL FAIRFIELD EFFECTIVE JULY 1, 2012 THROUGH JULY 31, 2017

MOTION – Moved by Mr. Murray to approve the following:

D. Other Items for Board Action

1. Recommend approval of a Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers' Association regarding Kindergarten Intervention Teachers hired through Federal Funds (Title I).
2. Recommend approval of job description for the position of Curriculum Coordinator, grades K-6.
3. Recommend approval of job description for the position of Curriculum Coordinator, Grades 7-12.
4. Recommend approval of revised Administrative Salary Ranges.
5. Recommend approval of the revisions of the following policy and exhibit:
 - EDE Technology and Communication Services
 - EDE-E1 Agreement Form For Staff
 -
6. Recommend approval of a Sports Medicine Service Agreement between the Fairfield City School District and The Sisters of Mercy of Hamilton, dba Mercy Hospital Fairfield. This agreement commenced on July 1, 2012 and will end on July 31, 2017. This agreement names Mercy Hospital as the exclusive provider of sports medicine

services for the Fairfield City School District (there is no cost to the District for this agreement).

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-89 APPROVAL OF THE MIAMI UNIVERSITY DEPARTMENT OF NURSING AGREEMENT FOR HOSTING STUDENTS IN CLINICAL EXPERIENCES EFFECTIVE WITH THE 2012-2013 SCHOOL YEAR

MOTION – Moved by Mr. Kearns to approve the following:

7. Recommend approval of the Miami University Department of Nursing agreement for hosting students in clinical practice experiences, effective with the 2012-2013 school year, as per agreement which was previously shared with the Board.

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-90 APPROVAL OF CONTRACT FOR \$75,000 WITH THE BUTLER COUNTY EDUCATIONAL SERVICE CENTER EFFECTIVE AUGUST 1, 2012 THROUGH JULY 31, 2013, TO PARTIALLY FUND THE BUTLER COUNTY SUCCESS PROGRAM

MOTION – Moved by Dr. Morris to approve the following:

8. Recommend approval of a contract for \$75,000 with the Butler County Educational Service Center effective August 1, 2012 through July 31, 2013, to partially fund the Butler County Success Program. (This contract allows the BCESC and the district to collaborate in providing three Community School Liaisons to serve students who are TANF [Temporary Assistance to Needy Families] eligible.)

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Abstain: Mr. Kearns

Nays: None

Motion Carried: 4-0

12-91 APPROVAL OF DAN MURRAY AS THE DELEGATE TO THE OSBA CAPITAL CONFERENCE

MOTION – Moved by Dr. Morris to approve the following:

9. Recommend approval of Dan Murray as the delegate to the OSBA Capital Conference November 11-14, 2012.

SECOND – Seconded by Mrs. Shorter

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

12-92 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JULY 2012/ APPROVAL OF 2012-2013 AMENDED APPROPRIATIONS RESOLUTION/DISPOSALS/ DONATIONS

MOTION – Moved by Mr. Murray to approve the following:

TREASURER'S RECOMMENDATIONS AND REPORTS

- A. Recommend approval of the minutes of the following meetings:
July 12, 2012 – Regular Meeting
August 2, 2012 – Work Session
- B. Recommend approval of the financial reports for the month of July 2012.
- C. Recommend approval of the 2012-2013 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
210019	Copiers	Business Office
8304	Computer	Central Elementary
11872	Computer	Central Elementary
13533	Computer	Central Elementary
14802	Computer	Central Elementary
15090	Computer	Central Elementary
15091	Computer	Central Elementary
15107	Computer	Central Elementary
17846	Computer	Central Elementary
10138	Badge maker	East Elementary
12872	VCR	East Elementary
12875	Tape player	East Elementary
12876	Video camera	East Elementary
12880	Boombox	East Elementary

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
AUGUST 16, 2012

142

12932	Tape player	East Elementary
19408	Computer	East Elementary
00139855352	Computer	East Elementary
170098789	Overhead projector	East Elementary
C7WA10077	Video camera	East Elementary
J5226421	Monitor	East Elementary
01350	Counting machine	Freshman School
15495	Counting machine	Freshman School
22229	Cell phone	Freshman School
15493	Counting machine	High School
10994	Copier	Maintenance
22373	Cell phone	Middle School
11015	Computer	North Elementary
11211	Computer	North Elementary
11868	Computer	North Elementary
11871	Computer	North Elementary
13892	Computer	North Elementary
14852	Computer	North Elementary
14853	Computer	North Elementary
14854	Computer	North Elementary
14855	Computer	North Elementary
14859	Computer	North Elementary
14860	Computer	North Elementary
14861	Computer	North Elementary
14862	Computer	North Elementary
14870	Computer	North Elementary
15318	Computer	North Elementary
15320	Computer	North Elementary
15321	Computer	North Elementary
15322	Computer	North Elementary
16252	Computer	North Elementary
17930	Computer	North Elementary
22237	Cell phone	Senior High
11917	Receiver	Special Services
12064	Transmitter	Special Services
12065	Receiver	Special Services
12066	Transmitter	Special Services
15483	Lapel Mic	Special Services

E. Recommend approval of the following donations:

1. A donation of \$200 from Joyce Vidic to Fairfield South Elementary School.
2. A donation of \$40 from Lana and Michael Feller to the Fairfield High School Athletic Department.

Total donations for 2012: \$72,652.00

SECOND – Seconded by Mr. Nuss

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray – No report
- B. Fairfield Planning Commission – Mark Morris – No report

ANNOUNCEMENTS

August 17, 2012 – New Teacher Orientation
August 20 & 21, 2012 – Teachers report (No students)
August 21, 2012 – All School Offices Closed for District Staff Meeting (8:00 – 11:00 am)
August 22, 2012 – Students Report
August 31, 2012 – Grand Opening of Fairfield Stadium
September 3, 2012 – Labor Day (No School)
September 6, 2012 - Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

Mr. Nuss commented that it is nice to see activity at the high school. He is looking forward to a good year.

Mrs. Shorter is looking forward to the new school year.

12-93 ADJOURNMENT

MOTION – Moved by Dr. Morris to adjourn the meeting.

SECOND – Seconded by Mr. Murray

Public comments: None

Board comments: None

ROLL CALL – Ayes: Mr. Kearns, Dr. Morris, Mr. Murray, Mr. Nuss & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 7:37 pm by the President, Mr. Kearns.

President

Attest:

Treasurer